



By-laws of the Fond du Lac Ojibwe School Parent's Advisory Group

Approved by the Fond du Lac Ojibwe School Board November 2, 2014.
Approved by the Fond du Lac Reservation Business Committee: November 19, 2014.
Approved by the Fond du Lac Ojibwe School Board October 13, 2015.
Approved by the Fond du Lac Reservation Business Committee: November 4, 2015

ARTICLE I: NAME

Section 1: Name: The name of this organization shall be known as the “Fond du Lac Ojibwe School Parent Advisory Group,” hereafter referred to in these by-laws as the “Parent Advisory Group (PAG)”

Section 2: Composition: The PAG shall consist of representatives from the school and community-at-large, to ensure full community representation. It is through the combined efforts of the school and the community, that challenges are identified and solved.

ARTICLE II: PURPOSE

Section 1: Our primary goal is to assist students attending the Fond du Lac Ojibwe School to live the good path of the Anishinaabeg. As such we are dedicated to supporting the school’s Mission Statement to ensure all students receive a quality education.

Section 2: Assist in the establishment of direct lines of communication between the school and the community.

Section 3: Recommend activities, and/or classes that best utilize the school facilities.

Section 4: Bring together all people in a cooperative effort to provide needed community services.

Section 5: Work toward the development of improved human relations within the school and the community.

Section 6: Recommend, promote, and initiate Ojibwe Culture and Language activities that further leads to creating a sense of responsible community.

Section 7: Collect and present accurate data concerning school and community needs and recommend or work in collaboration to create and identify resources to meet these needs.

ARTICLE III: PAG MEMBERSHIP

Section 1: The PAG shall consist of community members from the school’s attendance area, School Board officers, school administration, and school staff.

a) Any interested citizen in the community may attend or become a voting member.

b) Only members whose names are on the official roster may participate and vote on PAG business.

c) The membership roster of the PAG shall be established, reviewed, and updated by the Fond du Lac Ojibwe School Board in cooperation with school administration.

d) New voting members may be added in consultation with the school board and school administration to the roster any time.

e) All members are encouraged to serve on at least one standing committee.

f) Any interested parent or community member desiring to join the PAG must contact the PAG Chairperson.

g) All PAG members must be in compliance with Fond Du Lac Reservation Ordinances.

ARTICLE IV: LEADERSHIP

Section 1: PAG Leadership shall be composed of the following officers to be elected at the first meeting of the PAG organization meeting.

- a) Chairperson, Vice Chairperson, and Secretary.
- b) The length of office to be served shall be one (1) year.
- c) PAG officers may serve more than one term after the expiration of their existing term.
- d) School administration will serve ad hoc positions on the PAG.
- e) School personnel are encouraged by peers to serve on the PAG.

Section 2: Duties:

- a) Chairperson. The chairperson shall preside over the regular monthly meeting of the PAG. He/she shall be responsible for preparing the agenda in cooperation with school administration.
- b) Vice Chairperson. The vice chairperson's duties are those of the chairperson in his/her absence. He/she is to work closely with the chairperson in providing direction for the PAG. He/she will oversee the work of the PAG and act as a resource as needed.
- c) Secretary. The secretary shall have the responsibility to record minutes of all meetings of the PAG. The minutes will be read or distributed to all PAG members at the next meeting and approved by motion. The secretary will write all correspondence including thank you notes, sympathy cards, etc. The secretary shall be responsible for maintaining the membership roster, adding and deleting names as appropriate. The secretary will work closely with school administration and support staff to accomplish tasks.

Section 3: Resignation and Termination.

Resignation of a PAG officer must be in writing and received by the Ojibwe School Board or school administration. A PAG officer may be removed by a three-fourths vote of the PAG for failure to fulfill the duties of the office held. PAG officers and members are accountable to all reservation guidelines for committee participation and school board by-laws governing behavior.

Section 4 : Vacancies in Offices. A vacancy in the position of chairperson for any reason shall be filled by the vice chairperson for the unexpired term. This shall not affect the vice chairperson ascending into the office of the chairperson the following term. Other vacant positions shall be filled by special election at the next PAG meeting.

ARTICLE V: NOMINATIONS

Section 1.

Officers will be nominated and elected at the organization meeting of the PAG. Each officer shall be for one (1) year with the term. Members must be present to vote by ballot.

ARTICLE VI: COMMITTEES

Section 1: PUBLIC RELATIONS COMMITTEE: The purpose of the Public Relations Committee is to:

- a) Have items of interest concerning the school publicized in the local papers or announced on local radio or television stations.
- b) Work with school board or school administration on special events.
- c) Suggest and write articles for the community newsletter.

The Secretary shall serve as leader of this committee and work with school personnel or others as identified.

Section 2. TASK/STANDING COMMITTEES: These committees shall be formed as needed. Their purposes will be documented and shared with the school board and school administration to promote full and reasonable communication.

ARTICLE VII: MEETINGS

Section 1: Regularly scheduled meetings will be the first Tuesday of the month beginning at 12:00 P.M.

- a) Voting will be limited to PAG membership.
- b) Meetings will be conducted in reference to Roberts Rules of Order as needed.
- c) Meetings are open to the public.
- d) Chair or Vice Chair must be in attendance to have a quorum and a simple majority of voting members.
- e) These by-laws may be amended by a simple majority of the PAG Membership present. The proposed amendments will be presented to the school board for review and potential action.